



Vivekanand School

D Block, Anand Vihar, Delhi - 110 092

VS/SW/2023-24/Cir-181

Date: 05-Mar-2024

ACCESS CARD 2024-25

Dear Parent (Classes VI-IX & XI 23-24)

Namaskar!!!

Hope you and your entire family are keeping good health.

This is for your information that we are initiating the processing of the ACCESS cards for the students. Please refer to the snapshot of both the sides of the ACCESS CARD is given below and follow the instructions that comes after that:

Front Side

Session 2024-25

Vivekanand School
(Sr. Sec. Recognized, Affiliated to CBSE)
D-Block, Anand Vihar, Delhi - 92
Ph. 011-46516983, 41055675

STUDENT

Name of Student _____

Adm. No. - _____

Class & Section - _____

Transport - _____

CUSTODIAN-1

Name _____

Relation to Student _____

CUSTODIAN-2

Name _____

Relation to Student _____

CUSTODIAN-3

Name _____

Relation to Student _____

CUSTODIAN-4

Name _____

Relation to Student _____

Back Side

* This Access Card is non-transferable.
* Entry into school premises is possible only with this card.
* No student will be handed over without this card.
* Your **sincere co-operation** with all security personnel in this regard is expected.
* **PLEASE DO NOT FOLD THIS CARD.**
* This card is valid up to 31st March, 2025.

Parent's Signature _____

Principal's Signature _____

   

www.vivekanandschool.in

Please go through the instructions given below and follow them meticulously:

a. Carry the following things while coming for the Annual Result PTM:

i. Access Card of your ward for the session 2023-24

ii. Latest photograph of your ward in proper summer school uniform and the 4 custodians.

b. Submit the Access Card of 2023-24, back to the class teacher.

- c. Receive the ACCESS Cards for the new session 2024-25 from the class teacher.
- d. Affix the photos of the 4 custodians on the new ACCESS CARD at the space provided.
- e. Write the details of the student in BLOCK letters only.
- f. Fill in the details carefully to ensure there is NO OVERWRITING at all.
- g. Sign at the space provided on the Back Side.
- h. Submit it back to the class teacher for further formalities.

We would like you to carefully review the instructions detailed on the backside of the ACCESS card. Understanding the usage and significance of this card is vital, and we kindly ask that you adhere to the rules mentioned therein with meticulous attention.

Your cooperation in this matter is greatly appreciated as it ensures a smooth and efficient process.

Thank you for your understanding and support.

Regards

Poonam Sharma
Principal (Officiating)